



City Clerk
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**CITY OF BURLINGTON
Common Council Minutes
Jeannie Hefty, Mayor
Diahnn Halbach, City Clerk
Tuesday, December 18, 2018**

1. **Call to Order / Roll Call**

Mayor Hefty called the Common Council meeting to order at 6:58 p.m. Roll Call - Present: Mayor Hefty, Alderman Susan Kott, Alderman Theresa Meyer, Alderman Bob Grandi, Alderman Ryan Heft, Alderman Steve Rauch, Alderman Jon Schultz, Alderman Todd Bauman. Excused: Alderman Tom Preusker.

Student Representatives - Present: Jack Schoepke (BHS). Excused: Morgan Tracy (BHS).

Staff present: Administrator Carina Walters, City Attorney John Bjelajac, Finance Director Steve DeQuaker, Assistant City Administrator/Zoning Administrator Megan Watkins, Public Works Director Peter Riggs, Fire Chief Alan Babe, Police Chief Mark Anderson, Human Resource Manager Jason Corbin, Library Director Joe Davies and Intern Nick Faust.

2. **Pledge of Allegiance**

3. **Citizen Comments** - There were none.

4. **Chamber of Commerce Representative and Rescue Squad Representative** - There were none.

5. **Minutes** - To approve the Common Council Minutes for December 4, 2018.

Motion: Alderman Schultz. Second: Alderman Kott. With all in favor, the motion carried.

6. **Communications** - Approval of Communications regarding Alderman Preusker's absence from the December 18, 2018 Committee of the Whole and Council meetings.

Motion: Alderman Bauman. Second: Alderman Meyer. With all in favor, the motion carried.

Alderman Rauch voiced concern about Alderman Preusker's several absences from City meetings. Council President Alderman Schultz and City Administrator Walters stated they would talk with him.

7. **Reports by Aldermanic Representatives and Department Heads**

Alderman Rauch voiced concern regarding the new road attached to the bypass that CN constructed and stated the sight lines are horrible, cautioning the danger of needing to pull out into traffic in order to see oncoming traffic. Public Works Director Peter Riggs responded that the intersection passed the vision triangle test, however a "no left turn" has been discussed and will further explore the situation.

Alderman Grandi inquired about the recent number of trains stopping on the tracks and the complaints he's received. Riggs responded that the issue was equipment failure on the tracks, as well as construction crews working over the weekend. Riggs further stated that the new infrastructure should alleviate the trains from stopping on the tracks where as blocking intersections throughout the City. Riggs also stated that his concern is the non-communication from CN for when these situations

occur, citing that this impairs our emergency services and at the very least should be notifying the City when these occurrences happen.

Alderman Rauch commented on the Annual Ice Carving Festival and thought it was successful and thanked everyone who helped and attended.

8. **Approval of Reports 1-2**

Motion: Alderman Kott. Second: Alderman Grandi. With all in favor, the motion carried.

9. **Approval of Prepaids and Vouchers for bills accrued through December 18, 2018**

Motion: Alderman Meyer. Second: Schultz. Roll Call: Aye - 7. Nay - 0. The motion carried.

10. **Licenses** - To approve Operator's Licenses as presented and approve a "Class A" Retail Liquor License to Casey's Marketing Company dba Casey's General Store, #3748, located at 100 S. Dodge Street.

Motion: Alderman Grandi. Second: Alderman Heft. With all in favor, the motion carried.

11. **Special Events** - To approve a Special Event Application from the Chamber of Commerce for the 2019 Hot Chocolate Festival to be held January 18-20, 2019.

Motion: Alderman Heft. Second: Alderman Kott. With all in favor, the motion carried.

12. **PUBLIC HEARINGS:** There were none.

13. **RESOLUTIONS:**

A. **Resolution 4927(29)** - To consider accepting a Letter of Engagement from Sitzberger for 2018 Audit Services.

Motion: Alderman Rauch. Second: Alderman Bauman. Roll Call: Aye - 7. Nay - 0. The motion carried.

14. **ORDINANCES:** There were none.

15. **MOTIONS:**

A. **Motion 18-914** - To consider approving a Certificate of Appropriateness for property located at 492 N. Pine Street.

Motion: Alderman Schultz. Second: Alderman Kott. Aye - 6. Nay - 1 (Alderman Rauch). With the majority in favor, the motion carried.

B. **Motion 18-918** - To approve revisions to the City of Burlington Employee Handbook.

Motion: Alderman Bauman. Second: Alderman Grandi.

Motion to Table: Alderman Schultz. Second: Alderman Heft. With all in favor, the motion was tabled for further review.

16. **ADJOURNMENT**

Motion: Alderman Rauch. Second: Alderman Meyer. With all in favor, the motion carried and the meeting adjourned at 7:14 p.m.

Minutes respectfully submitted by:

Diahnn C. Halbach
City Clerk
City of Burlington